**THE FEDERAL POLYTECHNIC**

EDE, OSUN STATE

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# OFFICE OF THE REGISTRAR

**INSTRUCTION ON HOW TO MAKE PAYMENT OF SCHOOL FEES (2023/2024)**

**FRESHERS**

1. Login into your application portal
2. Click on Admission Status
3. Click on Print Admission Letter to retrieve your PortalID and Password
4. Login into https://eportal.federalpolyede.edu.ng/registration
5. Enter PortalID and Password
6. If successfully login, upload your passport photograph
7. Make Payment
8. Print online payment receipt

**RETURNING STUDENTS**

1. Login into https://eportal.federalpolyede.edu.ng/registration
2. Enter Registration/Matric Number and Password
3. Note: Default Password is 123456
4. You will be prompted to change the password immediately
5. If successfully login, upload your passport photograph
6. Make Payment
7. Print online payment receipt